

WIRRAL COUNCIL

TRANSFORMATION & RESOURCES DEPARTMENT

EXECUTIVE MEMBER REPORT HEALTH AND WELL BEING

04 APRIL 2014

SUBJECT:	REFURBISHMENT OF HESWALL LIBRARY ONE STOP SHOP
WARD/S AFFECTED:	HESWALL
REPORT OF:	HEAD OF BUSINESS PROCESSES
RESPONSIBLE PORTFOLIO HOLDER:	COUNCILLOR CHRISTINE MEADEN
KEY DECISION	NO

1.0 EXECUTIVE SUMMARY

1.1 This report requests that Heswall Library one stop shop is allowed a short period of closure to allow its refurbishment to be effectively completed while not compromising health and safety for public and staff for a maximum of three weeks in May 2014.

2.0 BACKGROUND AND KEY ISSUES

2.1 To allow Heswall Library One Stop Shop to have its final refurbishment work undertaken. This will allow the remodelling of the upstairs facility creating better community space while downstairs a smaller less intrusive counter will be installed.

2.3. The decision to delay the actual work into the start of 2014/15 financial year has been due to agreeing tenders and contracts as well as to minimise disruption at a key public time, alongside the need to finish the work prior to the increase in usage at the end of the school year and commencement of holiday session on site.

2.4. Work on site is to begin Monday 14th April and will take approximately eight weeks to finalise in two stages. The upstairs work will be completed first then the ground floor. While work is undertaken upstairs the library will remain open although some facilities will be necessarily restricted. Library OSS staff will look to minimise disruption and inconvenience as much as possible to users.

2.5. The ground floor phase will though involve some full closure to the public for which formal permission is sought of a minimum of two weeks, maximum three weeks. As yet precise dates cannot be given but will be advertised locally and to ward members once agreed. This is likely to be no earlier than May but may include early June 2014.

2.7. No closure time is ideal and we are doing a number of things to mitigate impacts on the local community. A small pop up library is planned adjacent to the site with a varied selection of the latest titles, a free reservation service if

books are required and to be obtained as soon as possible from another library and be able to be picked up from the pop up library.

- 2.8. As a well used and trusted book service we want to carry on other key library activities such as bounce and rhyme and reading groups which will still be held if at all possible. Library activities and events will also still be available at neighbouring libraries for this short period.

3.0 RELEVANT RISKS

- 3.1 Potential delays in the closure.

4.0 OTHER OPTIONS CONSIDERED

- 4.1 The Library site remaining partially open was considered not feasible.

5.0 CONSULTATION

- 5.1 The plan for the site will be publically available at the Library to ensure users are aware of the work and we will be locally alerting user sto the changes and specific dates of the changes.

6. IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

- 6.1 A modernised facility will facilitate increased partnership working.

7.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

- 7.1 Financial - The funding required of £100,000 was agreed from the Capital programme for 2013/14 in January 2014.
- 7.2. IT – The changes to IT are part of the programme of work.
- 7.3. Staffing – There are none arising directly from this report
- 7.4. Assets – The changes detailed are all undertaken via asset management.

8.0 LEGAL IMPLICATIONS

- 8.1 There are none arising directly from this report.

9.0 EQUALITIES IMPLICATIONS

- 9.1 The Equality Impact Assessment is attached.

10.0 CARBON REDUCTION IMPLICATIONS

- 10.1 There are none arising directly from this report.

11.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

- 11.1 There are none arising directly from this report.

12.0 RECOMMENDATION

- 12.1 Heswall Library One Stop Shop site be closed for a period of up to three weeks from late May 2014 in order that this refurbishment work be completed.

13.0 REASON FOR RECOMMENDATIONS

- 13.1 To allow the necessary building work undertaken and allow a short period of closure.

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APPENDIX None

REFERENCE MATERIAL None.

SUBJECT HISTORY

Council Meeting	Dates